

MINUTES OF
SEPTEMBER 19, 2023

THE STATE OF TEXAS §

COUNTY OF CHAMBERS §

WHEREAS, on the 19TH day of September, 2023 a regular meeting of the Board of Navigation and Canal Commissioners of the Chambers-Liberty Counties Navigation District was duly convened at the District's office at 211 Miller Street, Anahuac, Texas, and held in all respects in accordance with law, and to the extent required by law due and proper notice of such meeting was given; that a legal quorum was present throughout the meeting, and a legally sufficient number of members of said District voted in the proper manner; that all other requirements and proceedings under the law incident to the proper adoption or passage of the following order, including publication, as required, has been duly fulfilled, carried out, and otherwise observed; and the following members were present, to wit:

David Barber, Chairman
Leon Blackwelder, Vice-Chairman
Dave Wilcox, Secretary
James H. Turner, Member
Frank Jordan, Member

Staff present: Claudia Sandoval, General Manager
Sarah Phelps, Administrative Assistant
Reginal H. Lewis IV, Canal Superintendent

Guests present: George A. (Pudge) Willcox, Consultant

2023-09-01 Minutes: Motion was made by Wilcox, seconded by Blackwelder, and unanimously passed to approve the minutes of the Board of Equalization and regular meetings of August 15th, 2023. Passed

2023-09-02 Financial Reports: Motion was made by Blackwelder, seconded by Wilcox, and unanimously passed to approve the financial reports. Passed

2023-09-03 2nd Quarter Investment Report: Motion was made by Wilcox, seconded by Blackwelder, and unanimously passed to approve the 2nd Quarter Investment Report for 2023. Passed

2023-09-04 TDEM Disaster Finance Training: A Disaster Finance Training was conducted last month at the District by TDEM. Some of the information discussed in the training needs to be reviewed, such as the Pre-Disaster Policies, assigned employee roles in the event of a disaster, and the Hazard Mitigation Plan.

2023-09-05 Canal Operations: Employees have been running duck water, mowing, spraying, and cleaning canals at various locations. The General Manager met with Michael from Public Management to discuss grant opportunities. However, Public Management specializes in only specific types of grants and works for larger organizations such as the County and the City. If he finds anything that would benefit the District, he will notify us.

2023-09-06 Improvements to the District's Infrastructure: Board members were informed that the pump had been removed from the Lake Plant Pump House and delivered to Clute, TX for repairs. We received a quote for tear down (blasting column pipe, diffuser, impeller & suction bell to bare metal) and inspection and should have a scope of work for repairs at the next Board meeting.

2023-09-07 TBCD Water Supply Contract: The District will send a letter to TBCD regarding the Water Supply Contract for an additional two-year extension.

2023-09-08 Water Supply Contracts for Wildlife: The board was given a list of all the 2023 Water Agreements for Wildlife Habitat Enhancement.

2023-09-09 Certified Acres: The board was given a report of the 2023 Certified Acres.

2023-09-10 Findings Board of Equalization: Motion was made by Turner, seconded by Blackwelder and unanimously passed to accept the findings of the Board of Equalization. Passed

2023-09-11 2023 Assessment Rate: Motion was made by Wilcox, seconded by Turner and unanimously passed to set the following assessment rates:

North Liberty County	\$0.00621
South Liberty County	\$0.00827
Chambers County	\$0.00827

Passed

2023-09-12 Navigation Project Workplan Summary: The board was given a report of the Navigation Project Workplan Summary.

2023-09-13 Dredging Projects: The General Manager reported that she and Pudge met with Wayne Mouton from Peninsula Marine Inc. and provided him with information regarding the regulatory application, contacts at the Corps of Engineers, and the open water disposal area provided by Lisa Finn. In response, Mr. Wayne asked if CLCND would be willing to assist with some expenses if the permit is approved. The board of directors is willing to assist, they will discuss that when it is approved.

2023-09-14 Executive Session: The Board went into executive session at 9:38 A.M. regarding Economic Development. Regular session was reconvened at 9:57 A.M. No action taken.

There being no further business, or public comment, the motion was made by Blackwelder, seconded by Turner, and unanimously passed to adjourn. Passed

Accepted this the 24th day of October 2023.

David Barber, Chairman

Attest: _____
Dave Wilcox, Secretary