

MINUTES OF
FEBRUARY 20, 2024

THE STATE OF TEXAS §

COUNTY OF CHAMBERS §

WHEREAS, on the 20th day of February, 2024 a regular meeting of the Board of Navigation and Canal Commissioners of the Chambers-Liberty Counties Navigation District was duly convened at the District's office at 211 Miller Street, Anahuac, Texas, and held in all respects in accordance with law, and to the extent required by law due and proper notice of such meeting was given; that a legal quorum was present throughout the meeting, and a legally sufficient number of members of said District voted in the proper manner; that all other requirements and proceedings under the law incident to the proper adoption or passage of the following order, including publication, as required, has been duly fulfilled, carried out, and otherwise observed; and the following members were present, to wit:

David Barber, Chairman
Leon Blackwelder, Vice-Chairman
Frank Jordan, Secretary
James H. Turner, Member
Brady Hanson, Member

Staff present: Claudia Sandoval, General Manager
 Berenice Cabrera, Administrative Assistant
 Reginald H. Lewis IV, Canal Superintendent

Guests present: George A. (Pudge) Willcox, Consultant
 Richard Cox, Citizen

2024-02-01 Budget Hearing: The Budget Hearing began at 9:00 a.m., no public comments.

2024-02-02 Hunting Lease Agreement: Mr. Cox was present to introduce himself and explain his intent to obtain the hunting lease. The item has been tabled until the next board meeting.

2024-02-03 Minutes: Motion was made by Jordan, seconded by Blackwelder, and unanimously passed to approve the minutes of January 24, 2024, Workshop and Regular Meeting. Passed

2024-02-04 Financial reports: Motion was made by Hanson, seconded by Blackwelder, and unanimously passed to approve the financial reports. Passed

2024-02-05 4th Quarter Investment Report for 2023: The 4th Quarter Investment Report was presented to the Board.

2024-02-06 Resale Deed: Motion was made by Turner, seconded by Blackwelder, and unanimously passed to approve the Resale Deed Cause No. 20DCV0599. Passed

2024-02-07 Stellar Bank: Motion was made by Jordan, seconded by Turner, and unanimously passed to approve to remove Kenneth Coleman, Mary Beth Stengler and Dave Wilcox from Stellar Bank accounts. Passed

2024-02-08 Canal Operations: The employees have been installing steel pipe crossings and hauling scrap metal. The District received a letter from Mayes Middleton regarding the easement on maintaining and repairing the access road. We are currently in the process of obtaining a quote for maintenance and materials.

2024-02-09 Spillway: Terracon has completed the soil boring testing, and they will return in a couple of weeks to complete phase 3.

2024-02-10 District's Infrastructure: General Manager reported that her and Pudge met with Cody Croley from LJA Engineering to discuss funding opportunities for agricultural water conservation through TWDB.

2024-02-11 Water Supply Budget 2024-2025: Motion was made by Hanson, seconded by Blackwelder, and unanimously passed to approve the Water Supply Budget for the 2024-2025 fiscal year. Passed

2024-02-12 Dredging projects: Amy Stelter from Trinity River Authority of Texas has requested the email contact information of the Board members to schedule a meeting with USACE and TRA regarding the Port of Liberty next month.

2024-02-13 CPNID: Nothing to report.

2024-02-14 Navigation Budget 2024-2025: Motion was made by Hanson, seconded by Blackwelder, and unanimously passed to approve the Navigation Budget for the 2024-2025 fiscal year, increasing item 5021 FICA to 20K. Passed

2024-02-15 TxDOT Maritime Division: It was reported by the General Manager that they met last week with the TxDOT's Maritime Division, who are preparing a Texas Port Mission Plan for the purpose of presenting projects to enhance port efficiency. Pudge and Claudia will attend a webinar tomorrow; TxDOT's Maritime Division is interested in learning more about the District's plans and vision for the Port of Anahuac. As soon as more information is available, we will provide more details.

2024-02-16 Table of Rental Fees: Motion was made by Blackwelder, seconded by Turner, and unanimously passed to approve the Table of Rental Fees. Passed

2024-02-17 Executive Session: The Board went into executive session at 10:13 A.M. regarding Matters of Personnel, regular session was reconvened at 10:19 A.M.

There being no further business, or public comment, motion was made by Jordan, seconded by Turner, and unanimously passed to adjourn. Passed

Accepted this on the 19th day of March 2024.

David Barber, Chairman

Attest: _____
Frank Jordan, Secretary